

Do I need to register a Holiday Club with the Care Inspectorate Wales?

Activities such as Holiday Clubs for children under 12 years may need to be formally registered if they meet the criteria to be classed as **regulated child care/day care**.

Generally, activities for children **over 12** or activities or those for **under 12s provided for less than 2 hours per day or fewer than 6 days in a year** do not need to be registered. However you should still [contact the Care Inspectorate Wales](#) to inform them of the planned activity and to ensure that your club does not need to be registered.

General Guidelines

1. There is **no** requirement to register with the Care Inspectorate Wales if you are providing day care/holiday club for children over the age of 12.
2. For Children under 12 please note:
 - a. A person does not provide day care where the period or the total of the periods in any one day on which children are cared for on premises does not exceed **two hours**. This means that children will come at the same time and leave at the same time.
 - b. A person does not provide day care where the care is provided by that person on the premises in question on fewer than 6 days in any calendar year and the person has notified the Welsh Ministers in writing before the first occasion on which the premises concerned are used in that year.
3. However if you offer two or less of the following activities there is no limit on the length of time that you operate. The activities are:
 - i. Sport
 - ii. Performing Art
 - iii. Arts and crafts
 - iv. School study or homework support
 - v. Religious or cultural study

The exception to this is if the children are under 5 years of age then they cannot attend for longer than 4 hours a day.

If you offer more than two of the above, then you need to ensure that you operate for no longer than 2 hours per day or operate fewer than 6 days in a calendar year, otherwise you will need to register your activity with CIW.

REMEMBER: If you are providing a Holiday Club please contact the CIW at least 14 days beforehand to let them know about your activity.

This fact sheet is based on the information found in the [National Minimum Standards for Regulated Childcare](#) for children up to the age of 12 years and you can find the full document on the care inspectorate website: <https://careinspectorate.wales/regulations-and-national-minimum-standards-day-care-and-play>