

Local church safeguarding coordinator training

What's my role in Creating a SAFER CHURCH for all?








BY THE END OF THE SESSION...

Safeguarding coordinator

You should have a greater understanding of:

- the main responsibilities of the coordinator role
- your safeguarding policy
- the safer recruitment and DBS process
- what records you need to hold
- What are the first steps to take if you have a safeguarding concern



YOU ARE NOT ON YOUR OWN!

There is lots of help and guidance available to assist you in your role.

Today we'll be making sure you know where to find information and where to turn for help.



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SAFEGUARDING COORDINATOR 3

IT'S A CHURCH SAFEGUARDING COORDINATOR

Although safeguarding is a specialist role, it is not an isolated one. It is a role that involves working closely with other church leaders and staff to ensure the safety of all church members and visitors. The role is a key part of the church's mission to create a safe and welcoming environment for all.

WHAT IS YOUR ROLE?

You will be responsible for ensuring that the church's safeguarding policy is implemented and that all church members and staff are aware of their responsibilities. You will also be responsible for providing support and guidance to church members and staff who may be concerned about a safeguarding issue.

<https://panel.cymru/en/local-church-safeguarding-coordinator>



I'M A LOCAL CHURCH SAFEGUARDING COORDINATOR

What do I need to know?
What do I need to do?



What do I need to KNOW?

Some basic knowledge about safeguarding and your policy and procedures.





What do I need to DO?


- ▶ Help to make safeguarding policy a reality in your church and keep safeguarding on the agenda locally
- ▶ Make sure volunteers are recruited safely and some associated admin.
- ▶ Take some first steps and keep some records if there are concerns.

What it's NOT!

...as a SAFEGUARDING CO-ORDINATOR

- ▶ you are not expected to be a safeguarding superhero or expert in child or adult protection
- ▶ leave that to the statutory agencies and remember that the Safeguarding Panel is here to help and support you in your role!

Who are we?



Panel Diogelu Cydenwadol
Interdenominational Safeguarding Panel

The Panel was formed by the
THE PRESBYTERIAN CHURCH OF WALES, THE UNION OF WELSH INDEPENDENTS, THE BAPTIST UNION OF WALES to:

- Provide safeguarding support and advice – including policy, guidelines and safeguarding training
- Facilitate DBS checks for the three denominations. (Sian)
- the Panel Safeguarding Officer (Julie) is the safeguarding lead officer for the three denominations and should be informed of all safeguarding matters.

Look after yourself

- Images or memories that upset you
- Take a break
- Advice and support
<https://panel.cymru/en/advice-and-support>

TODAY'S AGENDA

- ▶ What is safeguarding
- ▶ 5 key safeguarding principles of a safer church
- ▶ 4 elements of the role:
 1. Your safeguarding policy
 2. Safer recruitment and DBS
 3. Responding to concerns- brief overview
 4. Raising awareness

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TRAINING

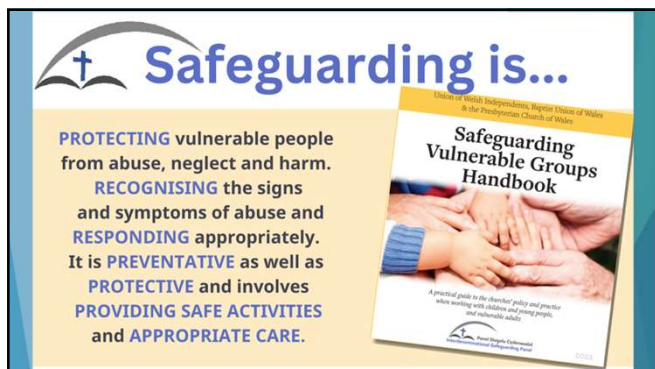
Today we will be focussing on the practical and administrative elements of the coordinator's role.

This is not a comprehensive 'safeguarding' training session where we look in depth at signs and symptoms of abuse and neglect.

You can also attend the level 1 course for volunteers (2 hours)
And the level 2 6-hour staff and minister training session.

We recommend that all vulnerable groups workers and volunteers complete the online [Group A e-learning course](#)

<https://panel.cymru/en/training>



Safeguarding is...

PROTECTING vulnerable people from abuse, neglect and harm.
RECOGNISING the signs and symptoms of abuse and **RESPONDING** appropriately.
 It is **PREVENTATIVE** as well as **PROTECTIVE** and involves **PROVIDING SAFE ACTIVITIES** and **APPROPRIATE CARE**.

Safeguarding Vulnerable Groups Handbook
 A practical guide to the Church's policy and practice when working with children and young people and vulnerable adults

SAFEGUARDING INVOLVES...

...Creating a safe and welcoming environment, where everyone is respected and valued, is at the heart of safeguarding.

It's about making sure your organisation is run in a way that actively prevents harm, harassment, bullying, abuse and neglect. It's also about being ready to respond safely and well if there is a problem.

Everyone in the organisation has a role to play in safeguarding.
 It should become part of your day-to-day activities.



National Council for voluntary organisations
<https://www.ncvo.org.uk/help-and-guidance/safeguarding>

SAFEGUARDING AND THE CHURCH...

Since caring for vulnerable people is at the heart of our Scriptures, it is a disgrace that not only has the church often failed to adequately care but has also allowed abuse and neglect to take place on our watch.

Jesus himself gave the sternest of warnings to those who fail to care for those who are vulnerable. *It would be better for us to have a large millstone hung around our necks and to be drowned in the depths of the sea than to cause those little ones Jesus cares for to stumble (Matthew 18:6).*

A robust theology of safeguarding is a gift to the church. Like an unbreakable compass in a storm, it keeps us travelling safely in the right direction without deviation or distraction.




The theology of safeguarding
<https://thirtyoneeight.org/media/mstpf0/theology-of-safeguarding.pdf>

SAFEGUARDING AND THE CHURCH...

... Safeguarding is not just about ensuring people are not mistreated but should inspire the church to engage in constructive action on their behalf to reduce vulnerability and any risks to them.

A robust theology of safeguarding is a gift to the church. Like an unbreakable compass in a storm, it keeps us travelling safely in the right direction without deviation or distraction.



The theology of safeguarding
<https://thirtyoneeight.org/media/mstpf0/theology-of-safeguarding.pdf>




Safeguarding should be a governance priority for every charity"

www.gov.uk/guidance/safeguarding-duties-for-charity-trustees.cy

Appendix 7 CHARITY TRUSTEES

- New information in the 2022 Handbook.
- Share information about the safeguarding responsibilities of charity trustees.
- Clear directions on how to comply with the safeguarding policy and Charity Commission requirements.



<https://panel.cymru/en/safeguarding-vulnerable>

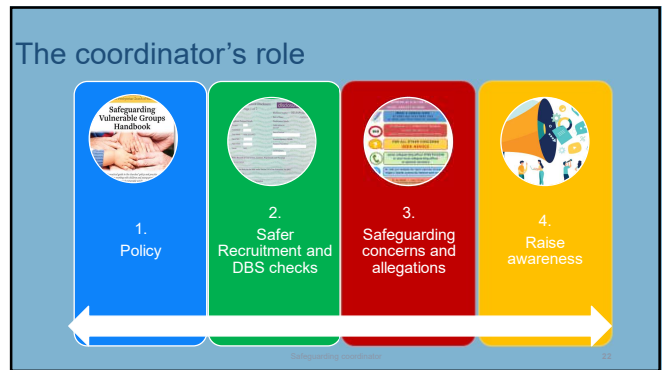


The coordinator's role

A. SAFEGUARDING COORDINATOR

1. Make sure that all relevant and eligible persons working with children and vulnerable adults /adults at risk have an up to date (4 yearly) DBS check and have attended training. Maintain a confidential record of all volunteers noting dates of DBS checks and ensure renewals are completed. Liaise with the Panel office on DBS matters and receive notifications of completed DBS from the Panel.
2. Ensure all safeguarding concerns or allegations are reported to the Panel Safeguarding Officer promptly. Liaise with the panel safeguarding officer when there are safeguarding concerns or matters in the church.
3. In an emergency, report allegations and concerns promptly to the police or social services.
4. Liaise with external agencies where necessary.
5. Ensure any agreements or risk assessments to manage persons who may pose a risk are managed and monitored locally. Liaise with the panel safeguarding officer.
6. Report to the church meeting on safeguarding issues in a general and awareness raising manner without compromising confidentiality.

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The coordinator's role:

1. POLICY

Why do we need a safeguarding policy?

Having a safeguarding policy sends a message that we honour and respect people as individuals and that abuse is not tolerated.
A policy helps us to talk about safeguarding..

Why do we need a safeguarding policy?

The policy enable us to formally put processes in place to create a safer church:

- ✓ Protect vulnerable groups
- ✓ Protect staff and volunteers
- ✓ To make sure we are clear how to respond appropriately to allegations and concerns
- ✓ Meet the requirements of the Charity Commission, statutory authorities and insurance companies



Union of Welsh Independents, Baptist Union of Wales & the Presbyterian Church of Wales

Safeguarding Vulnerable Groups Handbook



A practical guide to the churches' policy and practice when working with children and young people, and vulnerable adults

Our safeguarding policy and procedures:

- **PROTECTING**
 - Understanding the signs and symptoms
 - Know how to respond
 - Know where to turn for support
- **PROVIDING SAFE ACTIVITIES & PREVENTING HARM**
 - Working in line with best practice with vulnerable groups
 - Safer recruitment and selection practices

Our Safeguarding Policy Statement

Our Policy* is to safeguard the welfare of children, young people and vulnerable adults by protecting them from neglect and physical, sexual and emotional harm.

As churches we are fully committed to safeguarding the welfare of our members and those placed in our care.

Page 20/40 *UWJ, BUW, PCW

Our Safeguarding Policy Statement

The church will care for and safeguard children, young people and vulnerable adults by following good practice in relation to the following:

- Responding appropriately to concerns and allegations
- Safer recruitment of workers and volunteers
- Promoting good working practices
- Train and support their employees in their role and in protecting vulnerable groups


page 9/ 26/46

Local Church Safeguarding Policy Statement

A clear statement of a churches commitment to safeguarding.

- Should be displayed locally.
- In line with best practice and helps you to meet charity commission and insurance company requirements.
- Contains details of safeguarding roles and responsibilities in the local church.
- Section 1 in the handbook and online.

<https://panel.cymru/en/policies-and-information>



the bigger picture

Our policy and procedures

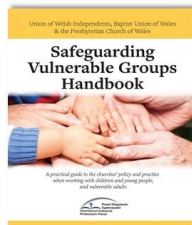

Welsh / UK legislation and procedures

Social Services and Wellbeing (Wales) Act 2014

Wales Safeguarding Procedures 2020

Other legislation e.g.:

- Children Act 1989 and 2004,
- UNCRC 1989/1989
- Human rights Act 1998
- Protection of Freedoms Act 2012
- Safeguarding Vulnerable Groups Act 2006
- The Rehabilitation of Offenders Act 1974
- Data Protection Act 2018 & GDPR UK

SAFEGUARDING

- Safeguarding is PREVENTATIVE as well as PROTECTIVE.
- There is no requirement for abuse or neglect to have occurred before deciding to take action.
- You need to consider who may be at risk and act to keep them safe.

<https://www.safeguarding.cymru>

Trefniadau Diogelu Cymru
Safeguarding Procedures Wales

- More detailed safeguarding information
- Now easily available to all via the app or website

All of the key information you need is in the handbook

In the Handbook...

1. Introduction	
2. Safer Recruitment and Selection	3. Children and Young People
4. Vulnerable Adults	5. Pastoral Care
6. Appendices	7. Forms

Handbook updates 2023:

- Section 1: Church policy statement
- Section 2: Safer recruitment and DBS
- Section 6: New appendices:

Handbook updates 2023

Section 6 new appendices

1 New contact information	2a Code of conduct for volunteers
4 Risk assessments	7 Charity trustees' safeguarding responsibilities
8 Photograph guidance - using images of children	9 Definitions
10 Self assessment checklist tool	

Appendices

Contents

- Further resources and sources of support
- Code of Conduct
- Guidelines and Safe working practices (Example document)
- Relevant legislation
- Carrying out a Risk Assessment
- Policy statement on the secure storage, handling, use, retention and disposal of documents and document information
- Policy statement on the recruitment of ex-offenders
- Charity Trustees and safeguarding
- The use and sharing of images of Children - Information and model policy
- Additional definitions
- The Safer church - Safeguarding Checklist and Self assessment tool

<p>CREATING A SAFER CHURCH FOR ALL</p> <p>Safeguarding Training Session Notes and information booklet</p> <p>https://panel.cymru/</p>	Page	
	5	What is safeguarding?
	5	Policy statement
	6	Safer recruitment and selection
	7	Good practice principles
	8	Working with children and young people
	9	Working with vulnerable adults /adults at risk
	10	Good practice checklist
	11	Completing a risk assessment
	12	Categories and signs of abuse in children
	14	Signs of abuse in vulnerable adults /adults at risk
	16	Initial response to a concern or allegation
	17	How to respond if someone discloses abuse
	18	What next? Test your knowledge
	19	Your local situation - how are you doing?
		Resources and sources of support
		What to do if you hear, see or suspect something

The coordinator's role:

2. Safer Recruitment and DBS checks

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The coordinator's role

1. Make sure that all relevant and eligible persons working with children and vulnerable adults /adults at risk have an up to date (4 yearly) DBS check and have attended training. Maintain a confidential record of all volunteers noting dates of DBS checks and ensure renewals are completed. Liaise with the Panel office on DBS matters and receive notifications of completed DBS from the Panel.

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SAFER RECRUITMENT

- A key part of our safeguarding toolkit
- Making sure the right people are caring for children and vulnerable adults
- Focus of IICSA and best practice
- More than just a DBS
- Local churches must take responsibility.

Section 2 in the handbook and online <https://panel.cymru/en/recruiting-volunteers>

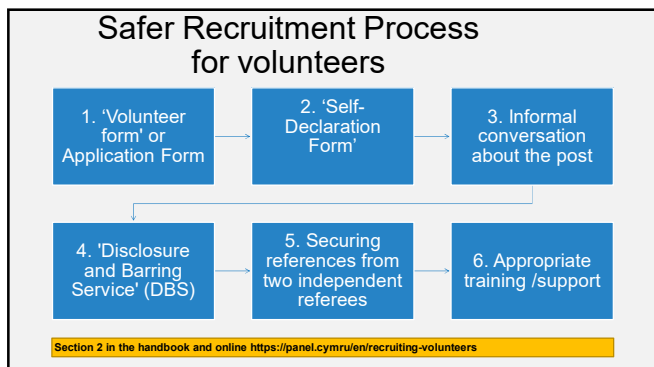
Our volunteers can be our greatest safeguarding asset...

- ▶ Safer recruitment
- ▶ Code of conduct
- ▶ Training
- ▶ Support

This Photo by iStockphoto Author is licensed under CC BY 4.0

If your local supermarket was hiring new staff, what steps would you expect them to take?

- Would these steps apply if your church was looking for new Sunday school teachers or someone to bring local care home residents to church?
- Would you need to do anything else?



Form 3 RECRUITMENT CHECKLIST

- Promote and facilitate compliance with the safer recruitment policy.
- Guides you step by step through the process.
- Clear record of steps taken.

Safer recruitment: <https://panel.cymru/en/recruiting-volunteers>
Section 7 (forms) in the handbook and online

SAFER RECRUITMENT

More than just a DBS...

Section 2.1 / p 14 in the handbook and online <https://panel.cymru/en/recruiting-volunteers>

DBS checks: WHO?

A DBS check is one of the ways we safeguard vulnerable groups as part of the safer recruitment process.

Handbook Section 2 Safer Recruitment
<https://panel.cymru/en/db>

DBS checks: WHO?

- The charts in section 2 of the handbook and on the panel website will help you know who, if anyone, needs to do a check and at what level.
- Trustees are eligible if there is direct work with children or vulnerable adults happening in the church.
- We can't do a DBS just in case.

Section 2 Safer Recruitment

Is it REGULATED ACTIVITY?

People engaged in **REGULATED ACTIVITY** **MUST** do an enhanced DBS check with a check of the relevant barred list.


It is illegal to allow a barred person to engage in regulated activity

Section 2 p 17 in the handbook

If your volunteers are doing the activities below in relation to their work with **VULNERABLE ADULTS** in the church they are engaged in **REGULATED ACTIVITY**


- 1. Personal care:** You help someone with washing and dressing, eating, drinking and toileting (this could be prompting).
- 2. Assistance with household affairs:** You provide assistance to an adult because of their age, illness or disability, where it includes managing their cash, paying bills, or shopping on their behalf.
- 3. Assistance with the Conduct of Affairs:** Power of attorney/Deputies appointed under the Mental Capacity Act.
- 4. Transporting an adult for health, personal or social care** due to age, illness or disability. This could be to a hospital appointment or collecting someone from a residential care home.

For the activities noted above there is no frequency requirement for adults



and MUST do a DBS check (with a check of the barring list);

If your volunteers/ trustees aren't doing regulated activity but are




- regularly visiting or doing pastoral work with vulnerable adults***
*regularly means weekly, or 4 or more days in a 30 day period, or overnight) or are a trustee in a church which has organised work with vulnerable adults
- a Trustee of a Church which organises specific activities for vulnerable adults***
(this means that your church can be classed as a vulnerable adult's charity for DBS purposes)
*vulnerable adult means: those who need help because of their age, illness, disability or live in certain types of accommodation - (e.g. prison, residential care home etc.).

And eligible to have an enhanced DBS check (without a check of the barred list)

If your volunteers are doing the activities below in relation to their work with **CHILDREN** in the church they are engaged in **REGULATED ACTIVITY**


- 1. Personal care:** You help a child with washing and dressing, eating, drinking and toileting. (this could be prompting) *Doing this only once is regulated activity*
- 2. Unsupervised activities** such as teaching, supervising, training or providing advice / guidance on well-being.
- 3. Day to day management of a person providing regulated activity to a child**
- 4. Specified establishment** e.g. education, childcare premises or care home

For the activities noted above except 1 there is a frequency requirement i.e. once a week or more, 4 or more days in a 30-day period overnight 2am -6 am



and MUST do a DBS check (with a check of the barring list);


If your volunteers/ trustees aren't doing regulated activity but are...




- Working occasionally with children**
- Always supervised when working with children**
- a trustee of a Church which organises children's activities**
(this means that your church can be classed as a children's charity for DBS purposes)

They are eligible to have an enhanced DBS check (without a check of the barred list)

DBS checks: 2 options




A. Online



B. Paper form

both still require face to face I.D. verification

A. Online : Working with Gwynedd Council
<https://panel.cymru/en/dbs>



- Applicant completes **JOTFORM FORM 1** to start the process.
This gives us the information to ensure the role is eligible for a DBS and to ascertain what level of check
- Applicant receives a link and password from Gwynedd council to complete their DBS application online.
An email reminder will be sent every 5 days until the process is complete.
- The applicant meets a Panel verifier to show 3 ID documents. The verifier completes **FORM 2** noting details of the ID documents seen. This should be sent / scanned to the panel office.
- The applicant receives their paper certificate through the post.
They DONT NEED to send the certificate to the office, unless we request this, but should show the certificate to the local coordinator
- The panel will inform the coordinator that the process is complete. They *should* record the date, level and workforce of the certificate. The coordinator ensures a 4-year renewal for all eligible volunteers

A. Paper form

<https://panel.cymru/en/dbs>

- Local church coordinator contacts the office requesting a paper form
The applicant can also complete **JOTFORM FORM 1** to start the process noting that they want a paper form
- Applicant completes the pink DBS form and makes an appointment with a Panel verifier or trained church officer to check 3 identity documents and complete the verifiers form.
- The verifier should complete the verifiers form included with the application form (or FORM 2 if Jotform 1 has already been completed). They should post both forms to the Panel office.
- The applicant will receive a paper certificate through the post.
They must send their original paper certificate to the Panel office
- The panel will inform the coordinator that the process is complete *and they should record the date and level of the certificate locally. Check should be renewed every 4 years*

DBS confirmation letter

Julie Edwards – Training and Safeguarding Officer
 Stan Jones – Admin Officer
 Unit 1, Park Park
 Commercial Industrial Estate
 Deriagh
 LL18 5TA
 01745 817554 | info@panel.cymru | panel.cymru

18 December 2023
 Church safeguarding Coordinator
 Dear Mr **BOBBOE**


Re: Disclosure and Barring Service (DBS) checks

I write to inform you that the individual named below has completed the Disclosure and Barring Service (DBS) checking process for the role noted below at Park End Presbyterian Church.

Area Ofsted: Free School and Voluntary Organisations
 Based on the information given the role has been classified as 'regulated activity' with children in regulated roles and job which involves significant interaction with money and transport, requiring an enhanced disclosure with a check of the barred lists

This DBS check was undertaken via the DBS Update Service and has now been completed and the above individual can start/continue with the work. As per our DBS policy all checks should be renewed every 4 years.

If your church has a safeguarding co-ordinator, please pass this letter on to him/her.

Kind regards
 Yours sincerely

 Mr Stan Jones
 Admin Officer



- Until you receive this letter the process is not complete
- Volunteers should not begin the role until you have received this confirmation
- Please keep a record of all your volunteers DBS check dates

DBS checks: Verifiers



- If there are no local verifiers—and you are willing to become a verifier for your church (or other local churches), please contact the office and we can go through a simple verifiers training session. Next session 22/10/24
- This explains which documents you need to see and makes sure that we are complying with the DBS code of conduct.

Open the book

- The Open Book safeguarding policy and church safeguarding policies work together e.g. DBS
- Also need to comply with school safeguarding policy – report on concerns about children to school
- Concerns about volunteers should be reported to the Panel

<https://www.biblesociety.org.uk/get-involved/open-the-book/get-started/safeguarding-information/>

2. Safer Recruitment and DBS checks

RECORDS

SAFEGUARDING COORDINATOR

Form 3 RECRUITMENT CHECKLIST

Guides you step by step through the process
 Provides a clear record of steps taken

Safer recruitment: <https://panel.cymru/en/recruiting-volunteers>
 Section 7 (forms) in the handbook and online

NAME	DATE	INITIALS
ACTION Has the recruitment process for this role on the app been done? Application Form:		
Interview / discussion about the role:		
Self Disclosure Form:		
Qualifications Check (none if not relevant):		
Written references:		
DBS REQUIREMENTS: In this role require for a DBS check? Yes/No		
DBS form received or applicant informed of coming action		
Completed by: (DBS applicant and/or applicant)		
Date: (dd, mm, yy) (date of check)		
Panel has confirmed that the process is complete		
Has the candidate been accepted or not? (date)		
Training: All training courses attended and dates:		
Probationary period: (start - end)		
Code of conduct: (signature date)		
Notes: including decision - notes on probationary period:		

DBS

- Keep a record of the dates of all your volunteers /staff DBS checks.
- monitor renewals etc.
- Do not keep copies of certificates.

Appendix 2a CODE OF CONDUCT

- It will help a volunteer to understand safeguarding expectations.
- It gives the local church a record of commitment.
- Promotes good practice.

The coordinator's role

3.

safeguarding concerns and allegations

Safeguarding coordinator

The coordinator's role

2. Ensure all safeguarding concerns or allegations are reported to the Panel Safeguarding Officer promptly. Liaise with the panel safeguarding officer when there are safeguarding concerns or matters in the church.
3. In an emergency, report allegations and concerns promptly to the police or social services.
4. Liaise with external agencies where necessary.
5. Ensure any agreements or risk assessments to manage persons who may pose a risk are managed and monitored locally. Liaise with the panel safeguarding officer.
6. Report to the church meeting on safeguarding issues in a general and awareness raising manner without compromising confidentiality.

Safeguarding coordinator

RESPONDING TO CONCERNS

Step by step guidance can be found in:

Section 3 and 4

page 12-17

Not covered in detail in this course because of time restraints.
Also covered in level 1 and level 2 training

Categories of abuse and possible signs

CHILDREN

- Physical
- Sexual
- Emotional
- Neglect

Type	Definition	Possible signs
PHYSICAL ABUSE	Physical abuse can occur without touching, shoving, pinching, twisting, pulling or in other forms of causing physical injury to a child. It can also happen when a parent or other person that a child is dependent on causes a child to become ill. This is also described by using terms such as 'Neglect Syndrome', 'parent or Maltreatment Syndrome' or 'parent'.	<ul style="list-style-type: none"> Signs are consistent with the category given for them Signs are physical (the body not normally exposed to cold, rough, pain, etc.) Signs that have not received medical attention Reluctance to change clothes or participate in games or activities Repeated urinary tract infections Bruises on limbs, face, torso, buttocks, etc. which do not have an explained explanation Child's behaviour is abnormal
SEXUAL ABUSE	Sexual abuse occurs when an individual or group of individuals attempt to sexually abuse a child in any way. This includes touching the child, including penetration or contact with the child's genital area.	<ul style="list-style-type: none"> Any allegations made concerning sexual abuse Behaviour inconsistent with normal expectations and disclosure of knowledge of adult sexual behaviour Age inappropriate sexual activity through social media or dating Child exhibits sexually premature or excessive behaviour Unexplained bed sharing arrangements or bed wetting Sexual abuse allegations with high disclosure, child protection or safeguarding Using disclosure - generally, 'hidden'

• Page 33-Handbook, Page 12/13 booklet

Sources of support


Appendix 1 in the handbook

Page 20 in the training booklet

<https://panel.cymru/en/advice-and-support>

Find local numbers or your local council website or directory. Or access local website through: www.nhs.uk/medicines/medicines	Children's social services, Adult social services, Out of hours teams, Emergency calls, General calls, See page 20 of the handbook
Public	see page 20 of the handbook
NSPCC	www.nspcc.org.uk, 0800 330050, 0800 330050, 0800 330050, 0800 330050
Childline	0800 1111, http://childline.org.uk
Active for Elder Abuse	Childhood helpline: 0800 1111, http://www.childline.org.uk
SOURCES OF SUPPORT OR INFORMATION	
INTERNATIONAL PROTECTION PANEL (IPP)	The IPP is the Community Industrial Estate, Southgate, London N16 9JG, UK. Tel: 020 7437 5700, www.ipp.org.uk, www.ipp.org.uk
OCFAS	www.ocfas.org.uk, 020 7437 5700, 020 7437 5700, 020 7437 5700
KIDSCAPE	www.kidscape.org.uk, 020 7437 5700, 020 7437 5700, 020 7437 5700
Care and Social Services Inspectorate Wales (CISW)	South East Wales: 01792 201111, 01792 201111, 01792 201111, 01792 201111

RECORDS



4.

safeguarding concerns and allegations



Records of concerns and allegations

- Inform the panel of all safeguarding matters and keep any notes confidentially and securely.
- The panel keeps detailed records of all incidents and will advise you what needs to be retained locally


What if a known offender or abuser seeks to join the church?

- The church has a responsibility to consider and respond to the risk and to protect vulnerable people, but also has an opportunity to provide support and care to the individual.
- The Panel's Safeguarding Officer should be included at the beginning of any response to the situation and will work with the church and any relevant professionals from statutory agencies to assess the risk and implement a plan.


Handbook section 5.3 p59

Managing those who might pose a risk

- A contract of agreed behaviour may be put in place to facilitate the engagement of those who may present a risk to others.
- This is usually done in collaboration with the police or probation service.
- This agreement sets out the conditions required for the individual to engage with the Church; e.g. permitted activities, restrictions in relation to church buildings and interaction with other members of the community.
- It can also allow someone with a previous conviction to minimise the likelihood of future allegations by complying with the conditions that are agreed.
- Strict confidentiality is maintained throughout.



The coordinators role




4. Raise awareness

Keep safeguarding on the agenda locally:

1. Policy document and poster is visible
2. Safeguarding is talked about in Church meetings
3. Encourage volunteers to attend training
4. Safeguarding Sunday
5. Safeguarding self assessment



1. Policy document and poster is visible



2. Safeguarding is talked about in Church meetings

Report to the church business or AGM on safeguarding issues in a general and awareness raising manner without compromising confidentiality.




3. Encourage volunteers to attend training

- LEVEL 1 suitable for volunteers (2 hours)
- LEVEL 2 for ministers, leaders and staff (6 hours)

- Mainly online but some face to face may be available.

- All booked online via the training page of our website: <https://panel.cymru/en/training>


or our ticket source shop:
<https://www.ticketsource.co.uk/interdenominational-safeguarding-panel-diogelu-cydwadod/>



Encourage volunteers to attend training

- ▶ We comply with the National Safeguarding Training Standards for Wales which divides roles into 5 groups A-F .
- ▶ We recommend that all vulnerable groups workers and volunteers complete the online Group A e-learning course as soon as possible after commencing their role and before they do a level 1 or 2 Panel course.
- ▶ Short course developed by Social Care Wales free and convenient.
- ▶ Panel courses help to embed this Group A knowledge and understand denominational safeguarding policies and procedures.
- ▶ [Group A Safeguarding | Social Care Wales](#)


<https://panel.cymru/en/training>



4. Safeguarding Sunday

some of the benefits of safeguarding Sunday

- better positive awareness of safeguarding among church members.
- increased numbers of people feeling able to talk about their abuse for the first time.
- additional people volunteering for safeguarding and children's and youth work roles.
- more people completing safeguarding training and criminal record checks.
- more safeguarding leads feeling supported in their role by the church.
- <https://panel.cymru/en/safeguarding-sunday>





SELF-ASSESSMENT SAFEGUARDING CHECKLIST

- Safeguarding
- Prevention
- Recognising and reporting
- Review
- Take action

https://panel.cymru/images/Appendix_10_Safeguarding_checklist.pdf



Next step ideas

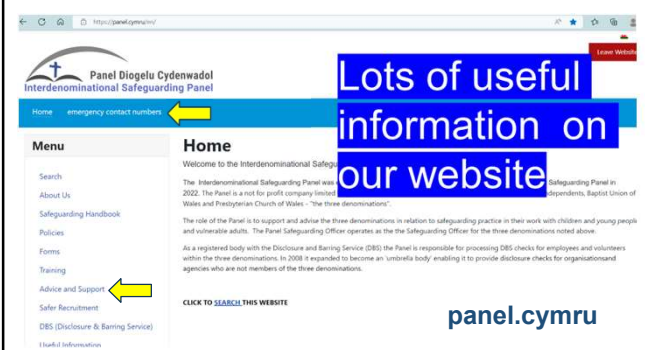
- ❑ Read through the handbook and training booklet
- ❑ Look at the activities in the booklet
- ❑ Work through the safeguarding checklist – appendix 10
- ❑ Make sure you have the up-to-date policy document and poster on display
- ❑ How about arranging a Safeguarding Sunday service this November?
- ❑ Arrange some training
- ❑ Check your volunteers' DBS status

Get in touch

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Lots of useful information on our website

panel.cymru



THANK YOU FOR TAKING PART IN TODAY'S TRAINING

And for all you do to make your church a safer place

